

## **Instructions on submitting applications for the ethical assessment of research projects by the Ethics Committee of the German Linguistic Society (*Deutsche Gesellschaft für Sprachwissenschaft, DGfS*) (Last revised: March 2025)**

The application documents must be submitted to the Chair of the Ethics Committee in electronic form (one PDF file including the application form, declaration of consent, subject information sheet, etc.)

Please use the 'structured form' for applications for projects and, if applicable, project consortia as well as for applications for a laboratory vote. For applications for the ethical evaluation of research projects, either the complete third-party funding application or a description of the project can be provided.

Further information is given in the respective application forms.

The following must be included with the written application:

1. a written declaration by the applicant that the project has not been previously submitted to any other ethics committee for review
2. a declaration by the applicants that the Ethics Committee will be informed immediately of subsequent changes to the research project that substantially change the ethical evaluation
3. a declaration by the applicant of membership or non-membership in the DGfS,
4. a request for ethical review by the funding agency (if applicable).

In individual cases, the Ethics Committee may request further information and/or documents if it considers these to be necessary for the assessment of the study.

### **Fees for the ethical assessment of research projects by the Ethics Committee of the DGfS**

The following fees apply for obtaining an ethical assessment for a project application:

- DGfS member: € 100
- Non-member € 300

The Ethics Committee also offers a so-called laboratory vote for members of the DGfS. The prerequisite for a laboratory vote is that only non-vulnerable groups are examined and non-invasive methods are used (e.g. behavioural studies, questionnaires, eye tracking, non-invasive EEG, production studies) and that there is a standardized procedure in the laboratory. This vote has a duration of 6 years.

- Ethical assessment for laboratories (members only): € 500

After the ethical assessment for a laboratory has expired, an application can be made for an extension. To apply for an extension, the initial application must also be provided, and the changes compared to the previous application must be identified. If applicable, the application should also contain a brief description of ethically relevant events or events relevant to data protection law during the previous validity period of the ethical assessment.

- Extension of an ethical assessment for a laboratory (members only): € 500

For ethical assessments for bachelor's and master's theses, there is a reduced fee of € 20 for DGfS members.

